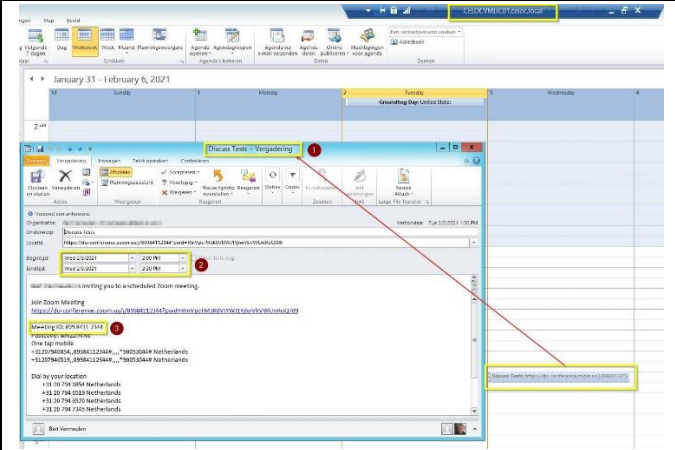
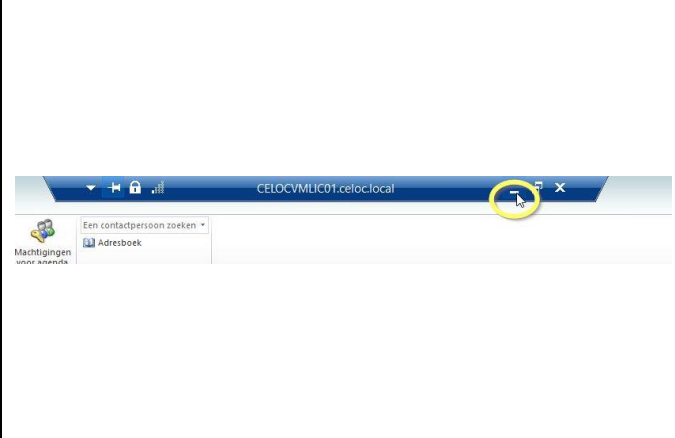
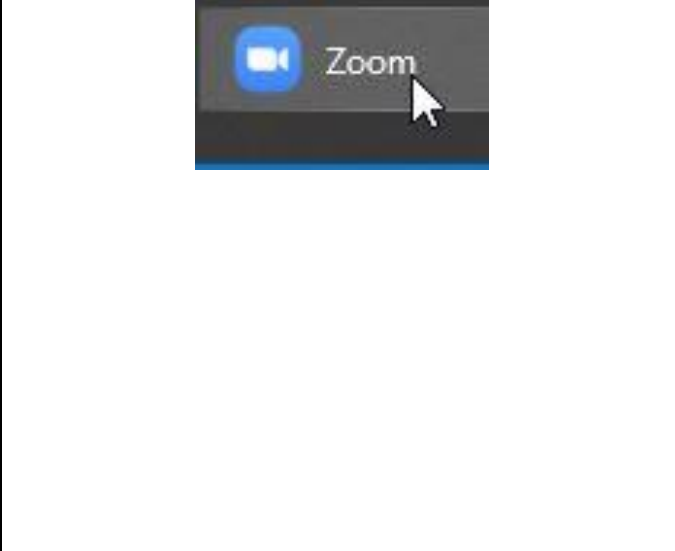


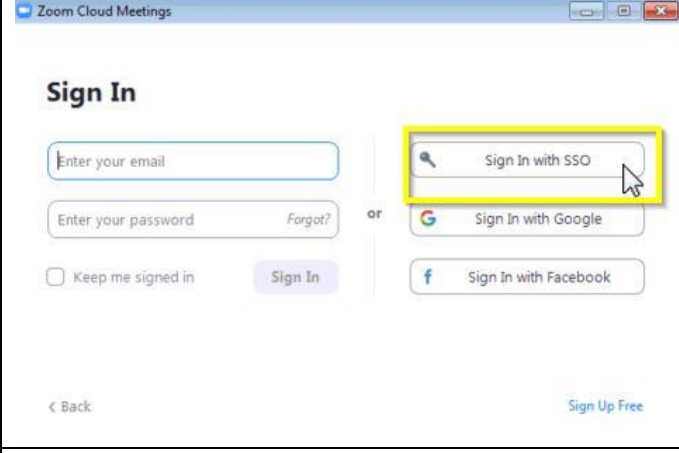
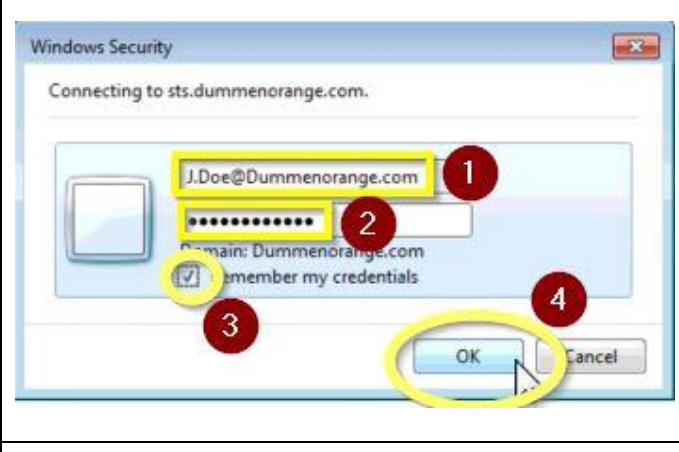
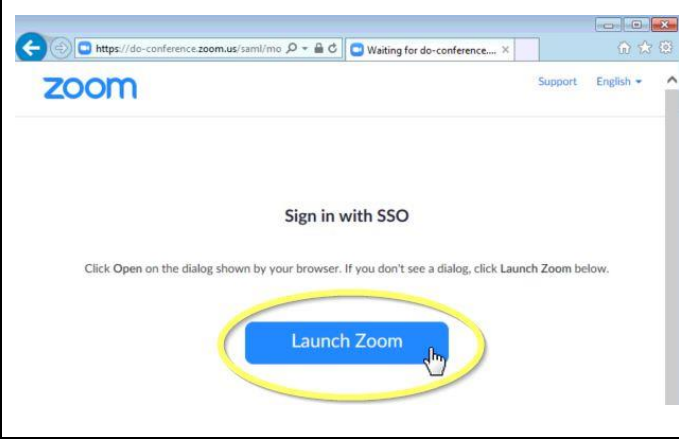
Using Zoom on a Thin Client

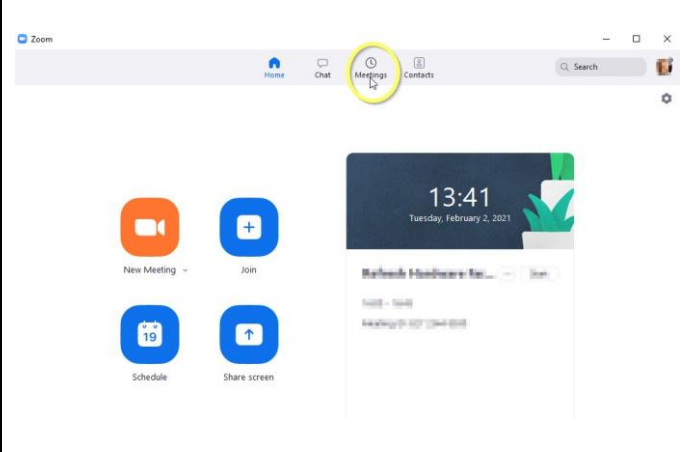
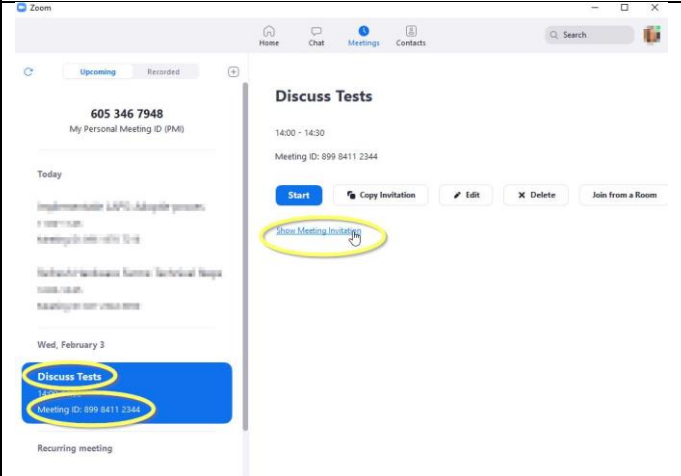
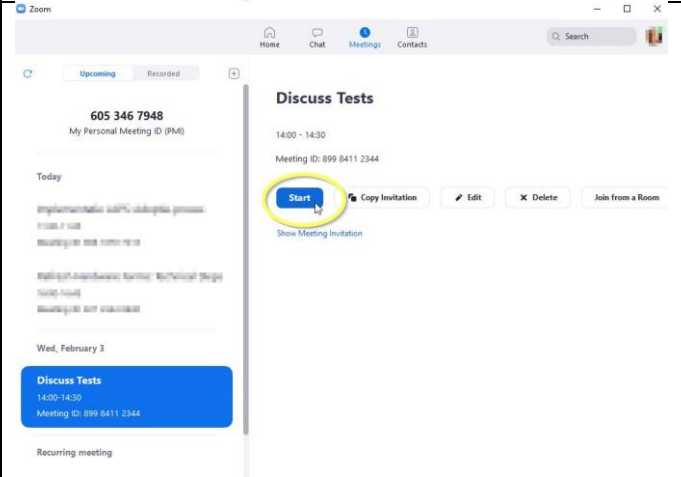
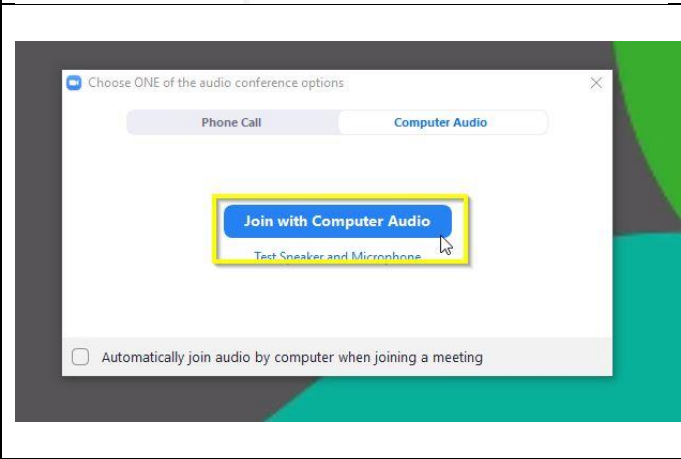
Follow this procedure to attend Zoom meetings using your Thin Client in combination with a Headset. Scheduling a meeting is not in the scope of this manual.

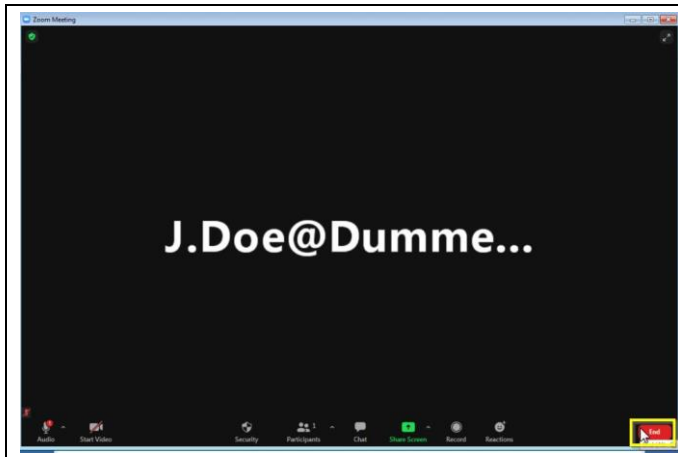
It is to be assumed that you receive a meeting invitation by Outlook, which you are running on “RDS” / “MyDummenOrange.Com”.

Other instructions are available to learn more about the use of Zoom. Please visit the Dümme Orange Intranet to find these documents.

	Identifying the meeting request on Outlook (MyDummenorange.Com): 1. Open the meeting invite (DoubleClick) 2. Note the following information: 1. Meeting Subject 2. Date & Time of the meeting 3. Meeting ID
	Switch from MyDummenorange.Com to the local Thin Client: 3. Minimize RDS/MyDummenorange.com
	Start Zoom on the Thin Client (Shortcut on the Desktop or in Start Menu): 4. Locate the shortcut (on the Desktop, Startmenu or System Tray) 5. Double click to start Zoom

 The screenshot shows the Zoom Cloud Meetings login window. At the top is the Zoom logo. Below it are two buttons: 'Join a Meeting' and 'Sign In'. The 'Sign In' button is highlighted with a yellow rectangle. At the bottom, it says 'Version: 5.4.3 (58891.1115)'.	Sign In to Zoom (1): 6. Click “Sign In”
 The screenshot shows the 'Sign In' page. It has fields for 'Enter your email' and 'Enter your password', with a 'Forgot?' link. There are also social login options: 'Sign In with SSO' (highlighted with a yellow rectangle), 'Sign In with Google', and 'Sign In with Facebook'. A 'Sign In' button is at the bottom right. A '< Back' link is at the bottom left, and a 'Sign Up Free' link is at the bottom right.	Sign In to Zoom (2): 7. Click “Sign In with <u>SSO</u>”
 The screenshot shows a Windows Security dialog box titled 'Connecting to sts.dummenorange.com.'. It contains a text box with 'J.Doe@Dummenorange.com' (circled in yellow and labeled 1), a password field with dots (labeled 2), a checkbox for 'Remember my credentials' (labeled 3 and checked), and 'OK' and 'Cancel' buttons (labeled 4). The domain 'Domain: Dummenorange.com' is also visible.	Enter your credentials: 8. Enter your Dümme Orange email-address 9. Enter your network/DO password 10. Check “Remember my credentials” 11. Click “Ok”
 The screenshot shows a web browser window with the URL 'https://do-conference.zoom.us/saml/mo'. The page title is 'Sign in with SSO'. Below the title, it says 'Click Open on the dialog shown by your browser. If you don't see a dialog, click Launch Zoom below.' At the bottom, there is a blue button labeled 'Launch Zoom' which is circled in yellow.	Launch Zoom: 12. Click “Launch Zoom” (in case Zoom is not started automatically)

	View scheduled Meetings: 13. Click “Meetings” on the Top-Menu
	Locate the meeting you checked in Outlook: 14. On the left-pane view search for the correct meeting (Focus on Meeting-Subject) 15. In case you want to see the invitation-content, click “Show Meeting Invitation” on the right-pane view.
	Start the Meeting (to attend): 16. On the right-pane view click “Start”
	Join with Computer Audio 17. Click “Join with Computer Audio” to join the meeting <u>Note:</u> It is not possible to attend a meeting without a headset or other audio devices connected to the Thin Client



Participating the meeting:

- 18. Join the meeting
- 19. Click “End” to end the meeting

Note: See the other available documentation to learn more about the different options you can use during the meeting